# Appendix No.2

to the Open Contest Contest Regulations of the

“For supply of ball valves with hydro-pneumatic actuator

for Incukalns Underground Gas Storage”

# FORM OF TENDER LETTER

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2019

\_\_\_\_\_\_\_\_\_\_\_\_

*Place*

To: Joint Stock Company “Conexus Baltic Grid”

6 Aristida Briana Street, Riga, LV-1001, Latvia

**Project: Supply of ball valves with hydro-pneumatic actuator**

**for Incukalns Underground Gas Storage**

Having examined the Contest Regulations, we, the undersigned, undertake, in case our Tender is accepted and the Contract signed to supply the Goods for the Joint Stock Company „ Conexus Baltic Grid” for the amount of

Tender price \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VAT (21%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tender price with VAT (in figures and words)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*The Tenderers registered in the Republic of Latvia shall also specify the 21% VAT and the Tender price with VAT.*

1. Hereby we certify that:

* we shall not perform any fraudulent and corrupt activities in the procurement

process, we shall observe the requirements of the laws and regulations governing

competition, we shall not participate in transactions restricting competition, nor allow

the situations of conflict of interest in mutual cooperation.

* our Tender is valid for a period of 90 days after the date for the submission of Tenders and can be accepted at any time prior to the expiry of its validity;
* information and documents included in our Tender are complete and true;
* we have examined all documents of the Contest Regulations, their clarifications, amendments and modifications and we fully understand the requirements and conditions of the Contest;
* no international or national sanctions or major sanctions by a member state of the

European Union or NATO affecting the interests of the financial and capital market

that have an impact on the performance of the contract under these Negotiations have

been imposed against us as the Tenderer, our Members of the Management Board or

Supervisory Board, persons holding the authority of representation or a commercial

Power of Attorney, or persons who are authorised to represent us in activities related to a branch office.

* we have carefully examined the scope of procurement and the Technical Specification, and our Tender price contains all costs associated with the manufacture and supply of the Goods, including the costs of materials and transport and the taxes and duties payable in accordance with the requirements of the Contest Regulations.

1. We hereby agree that the Contracting Authority has the right to decrease or increase the scope of the Contract by up to 20% of the Tender price without changes in unit prices, when signing the Contract with the successful Tenderer.
2. We understand that you are not bound to accept the lowest or any Tender you may receive.
3. **Date of delivery**

If our Tender is accepted, we undertake to supply the Goods within \_\_\_\_\_\_\_\_ weeks after signing the Contract.

1. **Terms of payment**

Advance payment \_\_\_% of Contract amount, the advance payment guarantee will be submitted for the amount of advance payment.

After delivery of Goods \_\_\_% of Contract amount.

1. **Terms of warranty**

*\_\_\_\_\_\_\_\_\_\_* after delivery date.

1. **Terms of delivery**

Goods under the Contract will be delivered in accordance with the terms DDP, “Incukalns Underground Gas Storage”, Latvia (Incoterms 2010).

1. **Information about contact person**

Our contact person authorized to make decisions with regard to our Tender and the subsequent Contract:

|  |  |
| --- | --- |
| Full name: |  |
| Name of the company: |  |
| Position: |  |
| Address for correspondence: |  |
| Telephone: |  |
| Fax: |  |
| Е-mail: |  |

1. The Tenderer meets the following entrepreneur status (**mark as appropriate**):

* Small enterprise (an enterprise which employs fewer than 50 persons and which have an annual turnover and/or annual balance in total not exceeding EUR 10 million);
* Medium enterprise (an enterprise which is not a small business, and which employs fewer than 250 persons and which have an annual turnover not exceeding EUR 50 million, and/or annual balance in total not exceeding EUR 43 million).

1. ***Performance security***

If our Tender is accepted, we undertake to submit a bank guarantee in the amount equivalent to -\_\_\_\_\_\_\_\_ % of the Contract price for the performance of our contractual obligations.

If we want to receive an advance payment we undertake to submit a bank guarantee in the amount of the sum of advance payment. A Form of bank guarantee should be accepted by Contracting Authority.

1. **Partners and subcontractors** *(delete one or both of them, where applicable)* 
   1. The Tender was submitted by a group of partners consisting of:

|  |  |
| --- | --- |
| Leader |  |
| Partners |  |
|  |  |
|  |  |

If our Tender is accepted, we undertake, at the Contracting Authority’s request, to set up a partnership or any other legal form for the performance of the Contract in accordance with the procedure established by the law.

An undertaking signed by all partners of the group to participate in the Contest and subsequent performance of the Contract is enclosed.

* 1. We intend to subcontract the following part of the Contract to the following subcontractors:

|  |  |
| --- | --- |
| Name of the subcontractor | Part of the Contract to be performed |
|  |  |
|  |  |
|  |  |

A statement signed by the subcontractors confirming their participation in the performance of the Contract is enclosed.

|  |  |
| --- | --- |
| The subcontractor involved by the Tenderer meets the following entrepreneur status (mark as appropriate for each subcontractor):  o Small enterprise (an enterprise which employs fewer than 50 persons and which have an annual turnover and/or annual balance in total not exceeding EUR 10 million);  o Medium enterprise (an enterprise which is not a small business, and which employs fewer than 250 persons and which have an annual turnover not exceeding EUR 50 million, and/or annual balance in total not exceeding EUR 43 million). |  |

Hereby we submit our Tender consisting of the Tender Security, Tenderers’ qualification documents in accordance with Sub-Clause 3.1 of the Contest Regulations and Technical Tender and Financial Tender.

|  |  |
| --- | --- |
| Name of the Tenderer: |  |
| Name and position of the authorized person: |  |
| Signature of the authorized person: |  |

# Appendix No.3

to the Open Contest Regulations of the

“For supply of ball valves with hydro-pneumatic actuator

for Incukalns Underground Gas Storage”

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2019

\_\_\_\_\_\_\_\_\_\_\_\_

*Place*

To: Joint Stock Company “Conexus Baltic Grid”

6 Aristida Briana Street, Riga, LV-1001, Latvia

**Project: Supply of ball valves with hydro-pneumatic actuator for Incukalns Underground Gas Storage**

# FORM OF FINANCIAL TENDER

**Supply of ball valves with hydro-pneumatic actuator for Incukalns Underground Gas storage**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **№** | **Good description** | **Quantity** | **Unit Price** | **Sum**  **Currency** |
| *1* | *2* | *3* | *4* | *3x4=5* |
|  | **Ball Valve:** | | | |
| 1.1. | Ball valve Dn700 ANSI 600 | 2 pcs. |  |  |
| 1.2. | Hydro-pneumatic actuator | 2 pcs. |  |  |
| TOTAL AMOUNT | | |  |  |
| VAT 21% | | |  |  |
| TOTAL with VAT 21% | | |  |  |

The Price includes certificates and technical documentation, tests certificates, quality conformance certificates, operational maintenance and assemblage engineering instruction in Latvian or English languages.

Name, family name, position of authorized person:

Signature of the Tenderer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_